



ACCT 2010 Financial Accounting
Meeting DAILY on Monday through Thursday BLB 015: 8:00-11:50 a.m.
Summer 2014, 3W1 (May 12 – May 29, 2014)

Instructor: Bing Luo

Office: BLB304A

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Office Hours: By appointment ONLY

Required Textbook/Materials:

Financial Accounting, 9th Edition; by Harrison, Horngren, and Thomas **AND**
My Accounting Lab subscription for Financial Accounting **AND**
A basic calculator.

Catalog Description: External uses of accounting information; interpretation of accounting data; analysis of financial statements; income and cash flow analysis; nature of assets and liabilities; understanding accounting reporting process.

PLEASE NOTE: that this course may not be taken more than twice at UNT. Students may not retake this course once they have completed (with a C or better) a course for which this is a prerequisite.

ACCT 2010 IS A PREREQUISITE OF ACCT 2020. YOU CANNOT BE ENROLLED IN BOTH.

Course Objectives: This course is the first course in Accounting, and it focuses on Financial Accounting. It is designed to teach the concepts and procedures underlying the measurement and reporting of financial information. This course is central to the education of any student aspiring to a career as a professional accountant. In addition, this course provides valuable information for students whose career goals are in other business fields that are dependent on financial accounting and reporting as an important source of data.

COURSE POINT DISTRIBUTION:

Course grades will be assigned based on the total number of points earned during the semester. Points are allocated according to the following:

Class Attendance (3*11)	33
MAL Homework (10*11)	110
Midterm Exam (Ch1, 2, 3, 4, 5)	100
<u>Final Exam (Ch6, 7, 9, 10, 11, 12)</u>	<u>100</u>
Total Points	343

As a general rule, the number of points to achieve a certain letter grade will be as follows:

308.00 points or more = A, 274.00-307.99 points = B, 240.00-273.99 points = C,
205.00-239.99 points = D, less than 205.00 points = F

GRADING NOTES:

- a. Any work you submit will be graded and will count in accordance with the grading scheme. No other work can be substituted for the required work.
- b. You will have an opportunity to review your exams in class. If you are not in attendance at a class when exams are returned, you will need to pick up your exams in my office.
- c. Once graded, I will post exam grades to MyAccountingLab as promptly as possible.

CLASS ATTENDANCE: Regular attendance and quality class preparation are essential elements for your success in this or any other course. The subject matter in this course is not extremely difficult but will be new to most students. Therefore, to fully understand this material you should avail yourself of all of the text resources, the MAL resources, as well as class discussions. My lectures will be limited to the material from the text that I believe needs additional clarification and material that you have asked to have clarified. We will spend a great deal of class time working problems and analyzing supplemental materials. Working problems in class is designed not simply to provide you with solutions to problems but with the logic and thought processes you need to develop in order to correctly solve a problem or answer a question. Therefore, your regular class attendance will contribute significantly to your understanding of course material and to your success on course examinations. Past experience suggests that your course grade is highly correlated with your class attendance.

Because your attendance is important to your success, I will record attendance. Whenever we start a new chapter, I will circulate a sign-in sheet on which you can record your attendance. You can earn 3 points for each attendance, up to 33 points (3 points per chapter & 11 chapters) throughout the semester.

The fraudulent signing of another student's name to a sign-in sheet will be treated the same as cheating on an exam. Fraudulent signing of another student's name will result in the dismissal of the student who fraudulently signed another's name as well as the student whose name was fraudulently signed. Both students will receive a grade of F for the course.

Homework on PearsonMyLab.com: You **must** obtain your own PearsonMyLab subscription as part of this course. Electronic homework assignments will be part of your grade. Training on how to use myaccountinglab.com will be provided in class. As grades are assigned to a specific subscription ID, you cannot "share" a subscription with another student. You will also be expected to personally complete your own homework. Allowing someone else to complete your homework will be an honor code violation. Due dates for each chapter's homework will be assigned through PearsonMyLab.com. Failure to complete the homework by the due date will result in a 0 for that assignment. **You are responsible for making yourself aware of the due dates and times.**

Your personal subscription of PearsonMyLab.com **must** be used for completing and submitting homework and quizzes. No other form or format of homework assignments or quizzes will be accepted. Regarding the homework, you will have unlimited attempts to obtain the correct answer on each homework question. Your homework grades will be reported to me and the average will make up 110 points (10 points per chapter & 11 chapters) of your final grade. Regarding the quizzes, you will have only one attempt to obtain the correct answers within 60 minutes. Your quizzes grades will be reported to me and will make up 110 points (10 points per chapter & 11 chapters) of your final grade, as outlined above.

MyAccountingLab Review Questions: Another use of MyAccountingLab is not required, but it is recommended. Each chapter will have review questions, which are the questions listed from the textbook at the end of each chapter. Review questions will help you solidify your knowledge of the lecture concepts. They will be very helpful to you in performing well on the exams. There is no window set for these review or chapter

discussion questions. Students may access and attempt the review or chapter discussion questions any time and there is no grade component associated with them. Students are encouraged to use them for class review and exam preparation.

Exams:

- A. Each of the exams is required for this course.
 - B. When you take an exam, the grade will be recorded and CANNOT be dropped.
 - C. If you miss an exam, a zero will be recorded.
 - D. There are three circumstances in which a student may be allowed to substitute their percentage score on the final exam for the mid-term exam:
 - 1. **DOCUMENTED MEDICAL REASON:** If you miss an Exam for your medical reasons the following must occur: you (your spouse or parent) must communicate with me within 18 (eighteen) hours of the missed Exam, and you must subsequently provide a written doctor's excuse. The written doctor's excuse must include a telephone number at which I can reach the doctor's office to confirm the validity of the excuse. I will not inquire about private medical information, but rather time affirmation. If the doctor's written excuse and paperwork are in order then the recorded zero will be replaced with the student's percentage score on the comprehensive Final Exam. Remember that any UNT student may visit the UNT Health Center for medical assistance.
 - 2. **UNT TRAVEL:** If a student misses one of the scheduled exams because of official UNT travel, then the recorded zero will be replaced with the student's percentage score on the comprehensive Final Exam. Documentation from a UNT official must be provided in advance of the absence.
 - 3. **DEATH OF IMMEDIATE FAMILY MEMBER:** If a student misses one of the scheduled exams because of the death of an immediate family member then the recorded zero will be replaced with the student's percentage score on the comprehensive Final Exam. Please inform me within 48 hours of the missed exam. The student will be required to submit the obituary notice or other appropriate documentation to support this claim.
 - E. All students are required to take the final exam on May 29, 2014, and there will be no make-up final exam.
- IMPORTANT NOTE:** The following are NOT on the list of three items noted: car trouble, vacation travel, travel scheduled by someone other than yourself, weddings, work responsibilities, illness of spouse or child.
- E. **Absences Based on Religious Beliefs:** A student who misses an exam due to the observance of a religious holy day will be able to take the exam on a different date than scheduled. To be eligible for this exception, the student must notify me in writing of an exam scheduled on a day he or she will be absent due to observance of a religious holy day. Notification must be made within the first fifteen (15) calendar days of the semester by written correspondence, delivered to me, and acknowledged as received by me.
 - F. The Exam dates are listed in the attached course schedule. Please be advised that the dates are subject to change. Any change will be announced in class.
 - G. **I do not discuss any aspect or content of exams (either past or future) by phone or email. Nor do I discuss the grading of the exams by phone or email. Please visit me during office hours.**

Exam Rules:

- A. Cellphones must be turned off and put away. You may not place them on your desk during the exam. If your cellphone rings during an exam, you will be docked a full letter grade.

- B. Photo ID: Bring UNT ID or Driver's License with you to class every day. As you turn in your exam I will check your ID.
- C. Calculators: You should bring your own calculator to the exams.
- E. I will supply all "scratch" paper. You cannot use any of your own paper. All the paper given to you must be turned in along with the exam. You cannot take any paper from the exam room.
- F. I reserve the right to seat and/or re-seat any student before and/or during the exam.
- G. At the end of exams when I call "Time" I will collect all outstanding exams and leave the room. If you do not relinquish your exam upon my departure from the room, a non-replaceable zero (0) will be recorded for your exam grade.
- H. During the exam you should keep your exam pages and a scantron covered to discourage others from looking at your work.
- I. There is a potential, but not a guarantee that any given exam may be curved based on class performance. You may review your exams and ask for an explanation of the answer; however, if you contest the grading of the questions, your test may be regraded with an actual grade awarded for all your tests both prior and remaining. You will then give up any benefit of a curve for that exam and any past and future exams for this course.

Preparation For Lectures: You are strongly advised to read the text material before the class for which it is scheduled. There are supplemental materials available on MyAccountingLab.com. PowerPoint slides are available on MyAccounting. You are advised to print off and bring these to class. I will not bring any copies of these slides to class. Also, the exercises and problems listed in the course schedule are reflective of the focus of the class lectures, and it is to your benefit to attempt to work them in advance of the lecture. Success in this course is dependent upon your attendance, your attention in class, and your active reworking of classroom examples. "Reading" your accounting text will not lead to success in this course. The Course Schedule is a plan for the term, but please be advised that this schedule is SUBJECT TO CHANGE at the instructor's discretion. Notice will be given of any changes.

Classroom Behavior: When you are in class I expect compliance with the following guidelines:

Cellphones: The entire issue of cellphones can be handled in one statement:

Do not use your cellphone during this class – not for any purpose – not for speaking, listening, texting, obtaining the time, or as a calculator. If I see you using your cell phone during class I will ask you to either turn your phone off or leave the classroom.

Coming/Going during class: When students enter, exit, and re-enter the classroom while class is in session it is very disruptive to everyone. If an emergency situation occurs such as rapid onset of illness, you should exit the classroom without explanation. I may inquire of you as to the problem. Otherwise, please do not leave the classroom during a class.

Talking/Visiting: Students pay tuition to attend class – not to listen to other students talk and visit during the lecture. If your talking is noticeable to me, then it is to others also, and I will ask you to either stop talking or leave the classroom.

Preparedness: Please come to class prepared to work and learn. Bring your textbook, paper, pencils, any posted lecture slides and a calculator. I will refer to the textbook throughout my class presentation, and we will be working exercises from the textbooks. Having your book with you is **essential**.

Student behavior that interferes with an instructor's ability to conduct a class or other students' opportunity to learn is unacceptable and disruptive and will not be tolerated in any instructional forum at UNT. Students engaging in unacceptable behavior will be directed to leave the classroom and the instructor may refer the student to the Center for Student Rights and Responsibilities to consider whether the student's conduct violated the Code of Student Conduct. The university's expectations for student conduct apply to all instructional forums, including university and electronic classroom, labs, discussion groups, field trips, etc. The Code of Student Conduct can be found at www.unt.edu/csrr

Cheating: Because honesty and integrity are such an important part of an accountant's attributes, you should be aware that failure to perform within the bounds of these ethical standards is sufficient grounds for discontinuance in this course. Students who violate University rules on scholastic honesty are subject to disciplinary penalties, including failure in this course and possible dismissal from the University. The entire UNT Code of Student Conduct and Discipline can be found in the *UNT Policy Manual*, Vol. III, #18. 1.11, and in the Student Handbook. Please also be aware of the University's new academic integrity policy, which may be found at: <http://vpaa.unt.edu/academic-integrity.htm>.

Withdrawals: University policy relative to withdrawals will be followed. The drop policies are important to your academic career, and it is your responsibility to discuss the ramifications of dropping a class with your **advisor**. I do not have sufficient knowledge of your program to advise you of the impact of dropping a class. Be especially cognizant of the last drop day and obtain any appropriate signatures, approvals, etc. in advance of the deadlines. You may obtain information about dropping classes from your academic advisor or the Registrar's office.

Americans With Disabilities Act (ADA): If you are a student who requires accommodations in compliance with the ADA, please consult with me during the **first week** of the semester. As a faculty member, I am required by law to provide "reasonable accommodation" to students with disabilities, so as not to discriminate on the basis of that disability. UNT's Office of Disability Accommodation (ODA) is responsible for verifying and implementing accommodations to ensure equal opportunity in all programs and activities. Any disclosure by a student of their need for accommodation is recognized to be extremely sensitive, and all relevant conversations and other communications will be kept protected and confidential and disclosed only on a need-to-know basis. Your responsibility is to inform me of the existence (but not the nature) of the disability during the first week of the semester **and** to provide me with the ODA's **written documentation** authorizing the specific accommodation. The ODA will advise me of the accommodation to be made, and I will follow their directions. If part of your accommodation requires your taking the Exams at the ODA, you must complete and present the appropriate paperwork on a timely basis.

Communicating with the instructor:

- A. If you need to see me outside the class, please let me know and we will attempt to make office arrangements.
- B. **Please email me via your UNT email address.**
- C. If you email me and do not receive my response within 24 hours, please email me again.
- D. If you have essential questions or have issues to discuss, please do not leave it to the last minute. It may not be possible for me to pick up your e-mail in time to respond to you in time.

Cancellation of Classes: In the event that weather or other conditions are such that normal campus operations could be impeded, the administration of UNT will determine whether classes will be canceled or delayed. Such information will be provided to the local broadcast media. I will send out an email to your UNT student email.

Your UNT Password: Please make certain that you reset the options within the UNT computer system so that you are alerted when it is time to change your password. Otherwise you may be disallowed from using the UNT system, but you won't know why. Set the system so that you will be alerted to change your password.

WEBSITES OF INTEREST:

www.tsbpa.state.tx.us/
www.rutgers.edu/Accounting/raw/fasb/
www.imanet.org (Institute of Management Accountants)
www.pearsonhighered.com/braun (textbook website)
www.aicpa.org (American Institute of CPA's)
www.austincc.edu/accting/toolbox/ (Accounting Toolbox)
www.youtube.com (Search: Susan Crosson)



Students, Welcome to My Accounting Lab!

My Accounting Lab is a dynamic, interactive eLearning program. Your instructor has requested that you have access to this online program.

To access you're My Accounting Lab online course for the first time, you need to register *and* log in. Whenever you want to use My Accounting Lab after that, you just need to log in. You can do both from the same starting point, at www.pearsonmylab.com

To register for My Accounting Lab

To register, you will need a student access code and a course ID.

If you purchased a new textbook, it should have come with a Student Access Kit that contains a code you can use to register. If you do not have a Student Access Kit, you can purchase access online with a major credit card.

Course ID: luo37531

Course Name: ACCT 2010 Summer 2014

1. Go to www.pearsonmylab.com and click the Student button, in the Register section.
2. Enter the course ID, **luo37531** and click Next.
3. Choose to register an access code (came with your new book) or purchase access if you don't have an access kit/code.
4. Click the button to proceed to registration.
5. Follow the instructions to create your account (*school zip code required to complete*).
6. The first time you enter the site, you will need to choose how you will work in My Accounting Lab. Select the "I am taking a course that is using My Accounting Lab, and need to enroll in my instructor's course." option.
7. You'll be asked to enter a course ID. Re-enter your course ID, **luo37531**.
8. Be sure to click on the Browser Check link on the Announcements page or in the upper right of the screen the first time you login and anytime you use a new computer. This wizard will walk you through the installation of the software you will need to use the My Accounting Lab resources (such as Flash).
Note: the software may already be installed in the school lab, so in that case check first with your lab administrator.

To log into MyAccountingLab

1. Go to www.pearsonmylab.com
2. Enter your personal user name and password you just created, and click Log In (or hit the enter key).

Need More Help?

Additional help can be found on www.pearsonmylab.com on the Support tab, under Student Support.



Accounting 2010
Class Schedule
Spring 2014

Day	Date	Chapter	Topics						
WEEK 1									
M	May 12		Course Introduction						
T	May 13	Ch 1	Financial Statements						
W	May 14	Ch 2	Transaction Analysis						
		Ch 3	Accrual Accounting & Income						
Th	May 15	Ch 4	Internal Control & Cash						
		Ch 5	Short-Term Investments & Receivables						
WEEK 2									
M	May 19	Midterm Exam	Chapters 1, 2, 3, 4, & 5						
T	May 20		Go over Midterm Exam						
		Ch 6	Inventory & Cost of Goods Sold						
W	May 21	Ch 7	Plant Assets, Nature Resources & Intangibles						
		Ch 9	Liabilities						
Th	May 22	Ch 10	Stockholders' Equity						
		Ch 11	Income Statement, Statement of Comprehensive Income, & Statement of Stockholders' Equity						
WEEK 3									
M	May 26		MEMORIAL DAY (NO CLASS)						
T	May 27	Ch 12	Statement of Cash Flows						
W	May 28		READING DAY						
Th	May 29	Final Exam	Chapters 6, 7, 9, 10, 11, & 12						

** Please note that the actual dates and coverage may vary from the above schedule.

Any changes in assignments or due dates will be announced in class. It is the responsibility of each student to attend class and be aware of such changes. **